



THE RACING BUG

Risk Assessment

Scaled Motorsport Experience | Promotions & Events

Assessment Undertaken

Signed:

Date:

06/02/2024

Date of Renewal:

06/02/2025

HAZARD	WHO'S AT RISK?	ACTION TO BE TAKEN
Risk of tripping on cables on exhibition stand.	Self, site staff and visitors.	Cables to be secured above, or below display stand and not trailed across floor. Cables to be routed safely and using walkover ramps as appropriate.
Risk of tripping on boxes and other items during set up.	Self, site staff and visitors.	Ensure equipment kept close to stand area in an orderly manner
Risk of falling items	Self, site staff and visitors.	All unstable items to be secured. Items at high level to be placed safely and securely.
Electrocution from electrical equipment	Self, site staff and visitors.	All equipment to be PAT tested annually, and checked for damage at time of installation. Checks to be made to ensure all cables and trailing sockets are supported safely, and not hanging from the cables unsupported. Ensure access to disconnection point always accessible.
Risk of slip/trip on Steps	Self, site staff and visitors.	Ensure Steps are secured correctly and handrails attached firmly.
Slips, trips and falls	Self, site staff and visitors.	Observe good house-keeping.
Overcrowding	Self, site staff and visitors.	Queues formed in an orderly manner. Staff over-seeing queues.
Injury and / or risk of fire caused by hot display lighting	Self, site staff and visitors.	Lighting to be kept at a safe distance from public reach, and away from all materials.
Injury on Platform	Self, site staff and visitors.	Where items serve as handrails, confirm all elements are secured firmly in place.
Manual Handling	Site staff	Staff are fully trained in manual handling